

Médecins Sans Frontières – OCBA (Operational Centre Barcelona –Athens) is looking for a

## FIELD COORDINATOR (POSITION TO BE BASED IN AFRICA, ASIA OR LATAM)

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*Don't meet every single requirement? Studies have shown that women, black, indigenous people and people of colour are less likely to apply to jobs unless they meet every single qualification. At MSF-OCBA we are dedicated to building a diverse, inclusive and authentic workplace, so if you're excited about this role but your past experience doesn't align perfectly with every qualification in the job description, we encourage you to apply anyways. You may be just the right candidate for this or other roles."*

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### GENERAL CONTEXT

Médecins Sans Frontières is an international independent medical-humanitarian organization, which offers assistance to populations in distress, to victims of natural or man-made disasters and to victims of armed conflict, without discrimination and irrespective of race, religion, creed or political affiliation.

MSF is a civil society initiative that brings together individuals committed to the assistance of other human beings in crisis. As such MSF is by choice an association.

Each individual working with MSF does it out of conviction and is ready to uphold the values and principles of MSF.

The MSF movement is built around five operational directorates supported by MSF's 21 sections, 24 associations and other offices together worldwide. MSF OCBA is one of those directorates. The operations are implemented by field teams and the coordination teams based at capital level; together with the organizational units based in Barcelona, Athens and decentralized in Nairobi, Dakar and Amman. The field operations are guided and supported by 5 Operational Cells, the Emergency Unit and other departments supporting operations, including the Logistics & Supply Chain Department.

### GENERAL OBJECTIVE

The project coordinator, also called the field coordinator, is part of MSF's coordination team in any given country.

As Field coordinator, you will ensure the **correct implementation** and **management** of the activities and resources, in accordance with the objectives set out for each project, as well as their everyday management.

You represent MSF within the limits of the project and under the supervision of MSF's general coordinator in the country (head of mission). You will also ensure **compliance** with humanitarian and ethical principles, and with security norms in the project.

### ESSENTIAL REQUIREMENTS

- **At least 2 years' experience in a managerial position leading field project teams in humanitarian or international organizations**
- Prior experience in **unstable contexts** or countries in conflict.
- Good level of **English** and/or **French**. Knowledge of both languages will be valued.
- Availability of **9 months**.

### DESIRED REQUIREMENTS

- Knowledge of **Arabic, Spanish, and/or Portuguese**

### WHAT WE OFFER

- **Induction process** to the organization and the position.
- **Salary & Secondary Benefits** determined by previous professional experience and MSF OCBA's rewards policy. Paid leave of **25 days per year** and **R&R** (rest and recovery) long weekends according to MSF OCBA's policy.

- **Private insurance** covering medication and hospitalization, disability, as well as any type of evacuation.
- The chance to **develop professionally** in an international organization. A profile manager from the HR department will guarantee a proper onboarding according to your first assignment considering your previous professional experience. This person will also monitor your professional development (career path, training, etc.) within the organization and **will offer you different tools to guarantee the best possible experience; induction, coaching or mentoring, depending on the needs.**
- A dynamic set up with opportunities for multicultural exposure. The position collaborates directly to MSF'S social mission, which is providing medical care, alleviating suffering and helping those most in need.

#### HOW TO APPLY

- To apply, please submit your **CV** and **cover letter** to:  
<https://career2.successfactors.eu/sfcareer/jobreqcareerpvt?jobId=9351&company=medicossin&st=331D184FCAD855B91CFD90BAD166E1CF2CD1204B>
- Closing date: **7<sup>th</sup> April 2025, 23.59 CET (Central European Time)**

**MSF is committed to achieving workforce diversity in terms of gender, race, nationality and culture. Individuals as women, BIPOC, people with disabilities, LGBTQIAP+ and other related collectives, and persons with disabilities are encouraged to apply. We are committed to achieving a balanced gender distribution and therefore encourage women to apply.**

**All applications will be treated with the strictest confidentiality MSF provides a work environment that reflects the values of gender equality, teamwork, integrity and a healthy balance of work and life. MSF does not tolerate sexual exploitation and abuse, any kind of harassment, including sexual harassment and discrimination. All selected candidates will, therefore, undergo reference checks.**

**Médecins Sans Frontières, as a responsible employer, under article 38 of “Ley de Integración Social del Minusválido de 1982 (LISMI)” invite those persons with a recognized disability and with an interest in the humanitarian area to apply for the above-mentioned position.**